

SPECIAL EVENTS PERMIT APPLICATION FORM

INSTRUCTIONS

Construction documents listed below must be uploaded via the CSS Portal https://imp.semtibe.com/EnerGov_Prod/SelfService. Temporary structures include but are not limited to tents, stages, bleachers, platforms, frames or towers for stage lighting or sound systems.

Event Organizer _____ Date(s) of Event _____
Contact/Email _____

Name of Event _____

Event Location _____

Event Hours _____

Description of Event _____

REQUIREMENTS SUBMITTAL

INCLUDED AS PART OF

- | | | |
|---|---------|--------|
| • Site Plan showing all property lines, customer parking area | [] YES | [] NO |
| • Location and setbacks of all temporary structure(s) | [] YES | [] NO |
| • Location and number of restroom facilities (existing or proposed) | [] YES | [] NO |

THE FOLLOWING TEMPORARY STRUCTURES AND FACILITIES ARE REQUIRED FOR THIS PROJECT (CHECK ALL THAT APPLY):

- | | | |
|--|---|--|
| ☐ Membrane Structures (Tents) | ☐ Tower for Lighting or Sound System | ☐ Portable Toilet |
| ☐ Stage | ☐ Platform | ☐ Lift |
| ☐ Bleachers | ☐ Enclosed Cooking Facilities | ☐ Ramp |
| ☐ Not Required | ☐ Trailer/Container | ☐ Other _____ |

Contractor/Company Name:

Authorized Agent Signature:

(State of Florida)
(County of) SS:

The person whose signature appears above deposes that he/she is the licensed Contractor or responsible Company.

Sworn to and subscribed before me on this ____ day of _____, 20 ____ By: _____.

Print, Type or Stamp Name of Notary

____ Personally Known

____ Or Produced Identification

Type of Identification: _____

ELECTRICAL

☐ Generator

☐ Not Required

Electrical Contractor's Name:

License No.:

Qualifier's Name:

Qualifier's No.:

Qualifier's Signature:

State of Florida)

County of) SS:

The person whose signature appears above deposes that he/she is the licensed Contractor.

Sworn to and subscribed before me on this ____ day of _____, 20 ____ By: _____

Print, Type or Stamp Name of Notary

____ Personally Known

____ Or Produced Identification

Type of Identification: _____