



Tribal Inspector's Department

Demolition Permit Checklist

Required Permit Applications

- ☐ **Building Application.** The [application](#) must be completely filled out and signed by a contractor that holds one of the following licenses: General, Building, Residential (if residential property), or Specialty Contractor (allowing a fence) issued by the DBPR or the county where the work is taking place. The description on the application should include which structure(s) and appurtenances are being demolished.
- ☐ **Electrical Application (if power company is not removing entire service).** The [application](#) must be completely filled out and signed by a contractor that holds the following license: Electrical Contractor issued by the DBPR or the county where the work is taking place.
- ☐ **Plumbing Application (if Public Works or municipal entity is not removing/capping service).** The [application](#) must be completely filled out and signed by a contractor that holds the following license: Plumbing Contractor issued by the DBPR or the county where the work is taking place.
- ☐ **Owner Builder Permits Only (one and two family dwellings only).** If you are applying as an Owner Builder, check the *By Owner* box, and sign the application on the *Qualifier Signature* line. In addition to the application(s), you must complete the [Owner Builder Affidavit](#) and bring it to the Tribal Inspector's Department in-person to be signed and notarized.

Required Clearances (only if disturbing soil)

- ☐ Public Works Ground Disturbance Permit
- ☐ Environmental (ERD) Clearance
- ☐ Tribal Historic Preservation Office (THPO) Clearance

If your job site does not have a previous clearance (new construction) and you are disturbing the soil or on a historic site, you may be required to submit a base plan to the Planning Department.

If you do not have your base plan number, please contact your STOF project manager. If you are a Tribal member or a contractor working directly for a Tribal member, please contact the Tribal Inspector's Department at 954-894-1080 and our team will assist with your base plan application.

Minimum Submittal Requirements

- ☐ **Site Plan, Survey, or Aerial Photo** indicating the structures to be demolished. Include driveways, paved surfaces, and other accessory structures on the property if also being demolished. ** Residential lots in urban or planned communities will be required to install sod to prevent erosion of the property.*
- ☐ **Asbestos Survey (commercial only).** This is for commercial properties only as NESHAP exempts residential buildings. If asbestos abatement is required, verification of the abatement must be submitted before the demolition permit can be issued.
- ☐ **Power Disconnection Letter** from the power company indicating electrical service has been disconnected. If the entire service is not being removed, an electrical plan is required to indicate where and how the power is being terminated.



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- ☐ **Water/Sewer Removal Verification.** If service is removed by STOF Public Works, we will internally verify removal of service. If service is removed by an outside government entity (City of Hollywood), a letter or statement must be provided as proof of removal. If a plumbing contractor is capping the water sewer and not removing the entire service, a plan is required, indicating how and where the service(s) are capped.
- ☐ **Refrigerant Recovery Letter** from a licensed a/c contractor stating that the refrigerant has been recovered prior to the removal of a/c equipment.

Required Plan Reviews

- ☐ Building
- ☐ Mechanical
- ☐ Electrical
- ☐ Plumbing
- ☐ Fire (commercial only)

Required Inspections

Building

- ☐ Final Building

Electrical (if applicable)

- ☐ Final Electrical

Plumbing (if applicable)

- ☐ Final Plumbing

Fire (if applicable)

- ☐ Final Fire

Notes:

1. Site shall be graded and sodded (if required) after demolition of the structure.
2. Water and Sewer capped locations shall be readily identifiable after demolition of the structure.
3. Please note this checklist is not intended to be all-inclusive. Additional documents may be requested.