



SEMINOLE TRIBE OF FLORIDA
TRIBAL INSPECTOR'S DEPARTMENT
6363 TAFT ST. SUITE 308
HOLLYWOOD, FL. 33024
OFFICE: (954) 894-1080 FAX: (954) 989-1571
EMAIL: BUILDINGDEPT@SEMTRIBE.COM

Elevator Application & instructions

Please carefully read the instructions below as they differ from the normal application process.

1. Complete the application below and mail the application, plans, and payment (check only) to:
(the application and plans can be emailed to tom@elevatorcsi.com)

Elevator CSI
10719 Versailles Blvd.
Wellington, FL 33449

***Please note: Your plans will not be reviewed until payment is received.**

2. Once the plan review has been approved and you receive a stamped "Approved" set from Elevator CSI, you may apply for your Elevator Permit on our [CSS Portal](#). Be sure to upload your original application and "Approved" set from Elevator CSI. Please have the Master Permit Number available as you will need it to apply.
3. Track your submittal by logging into your CSS account. You will be notified when your permit is issued. Once your permit is issued, print the permit card and approved plans, stamped by the Tribal Inspector's Department, and have them available for the inspector at the job site.



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Elevator Permit Application

PROJECT INFORMATION					
Building Name					
Address					
City		Zip Code		Reservation	
Estimated Start Date			Estimated Completion Date		

ELEVATOR CONTRACTOR INFORMATION					
Company Name					
Address					
City		State		Zip Code	
Contact Name			Business Phone		
Email Address			Direct Phone		

ELEVATOR INFORMATION		
Elevator Device: Check the appropriate device below. <input type="checkbox"/> New Installation <input type="checkbox"/> Alteration		
<input type="checkbox"/> Traction Passenger	<input type="checkbox"/> Moving Walk	<input type="checkbox"/> Material Lift
<input type="checkbox"/> Hydraulic Passenger	<input type="checkbox"/> LU/LA	<input type="checkbox"/> Inclined WCL
<input type="checkbox"/> Traction Freight	<input type="checkbox"/> Dumbwaiter	<input type="checkbox"/> Vertical WCL
<input type="checkbox"/> Hydraulic Freight	<input type="checkbox"/> Escalator	<input type="checkbox"/> Other _____
Manufacturer of machine, drive, and controller:		

ELEVATOR CODE INFORMATION – Answer YES or NO to the following. If “NO” please explain.			
Does elevator meet the minimum standards of Florida Building Code without exception? <input type="checkbox"/> Yes <input type="checkbox"/> No (if No, explain in detail):			
Does elevator meet the minimum standards of ASME A17.1, A18.1 or NFPA 70, 72, 101 without exception? <input type="checkbox"/> Yes <input type="checkbox"/> No (If No, explain in detail):			
Is this elevator designed to meet ASME A17.7 Standards over ASME A17.1? <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes, explain in detail):			
Signature of Applicant			
Applicant Date		Request Issue Date	
Print Name of Applicant			FL CET #
Print Name of Applicant Elevator Contractor			FL REC #
Additional Contact Information: Phone		Email	

***** Permit is valid for ONE year from issue *****



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Copy of elevator shop drawings with application must be included. Once the permit is issued, the permit must be posted at the site at all times work is performed or product for installation is onsite. Elevator installation must be only performed by a current holder of an approved issued Certificate of Competency, Certified Elevator Technician or IUEC Mechanic card with a maximum of ONE uncertified helper under direct visual supervision of the certified holder. Loading or unloading of elevator equipment off delivery trucks is not considered installation. Installation of an elevator without proper license available to inspector may result in suspension or revocation of permit. Permit holder is responsible to schedule a minimum of 10 days prior to inspection date requested for inspector.

APPLICABLE FEES ----- ONE APPLICATION PER DEVICE

o Standard inground hydraulic elevator	\$ 400.00
o Roped hydraulic elevator	\$ 450.00
o Traction Elevator to 24 floors	\$ 550.00
o Traction Elevator 25 floors to 48 floors	\$ 650.00
o Traction elevator over 48 floors	\$ 750.00
o 5-Year (CAT-5) add \$ 150.00 to any of the above items	
o Escalator, moving walk, cartoveyor	\$650.00
o Wheelchair lift, dumbwaiter, vertical lift	\$350.00
o Temporary 30-day permit for construction use (each 30 days)	75% of above prices
o Re-inspection due to failed acceptance inspection or tests	Same as above prices
o Expediting permit or inspection if available	Add \$ 200.00

ASME A17.7 review and inspection requires quote by application of product. Provide a list of all applicable portion of installation falling under ASME A17.7 vs. ASME A17.1. Installations requiring any variance for code acceptance will require a minimum additional fee of \$350.00 for each review and answer of acceptance or rejection of application of variance. Use Florida Building Code Variance request form.

Above Fees are applicable to include **ONE ACCEPTANCE INSPECTION PER APPLICATION**. Applicant is responsible for a completed installation of all products according to applicable codes and standards. It is the contractors responsibility to have all code required testing equipment, procedures, wiring diagrams, maintenance control plans, data plates, test plates or any personnel including Fire Alarm, Emergency Generator tests or information required for the acceptance inspection at the time of the inspection. Elevator Inspector will accept copies of passed inspection reports from Seminole Tribe of Florida Building Department for the Fire Alarm or Emergency Generator portion of work as connected to the elevator control system previously accepted. Rope data tags must be from rope supplier and include data from ASME A17.6-2022 Req. 1.9.2 completed by manufacture of the ropes.

Failure of elevator inspection will require re-application of this form including applicable fees and new requested inspection date.

Total Applicable Fee from above: \$_____

Fee Payable by CHECK to: **Elevator CSI** 10719 Versailles Blvd. Wellington FL 33449