



**TRIBAL COMMUNITY
DEVELOPMENT**

**SEMINOLE TRIBE OF FLORIDA
TRIBAL COMMUNITY DEVELOPMENT**

6365 Taft Street, Suite 3008A
Hollywood, FL 33024
(954) 966-6300

INVITATION TO QUOTE (ITQ)

**ITQ # STOFBR02042021BR
Mold Remediation/Ceiling Repair
14200 Reservation Rd.
Okeechobee, FL 34974
(Brighton)**

ITQ DATES:

Solicitation Release Date:	02/04/2021
Mandatory Pre-Bid:	02/17/2021 @ 11 AM EST 14200 Reservation Rd. Okeechobee, FL 34974
Deadline for Questions:	02/22/2021 @ 3:00 PM EST
Quote Due Date:	02/25/2021 @ 3:30 PM EST

SUBMIT QUOTES TO:

**Seminole Tribe of Florida Housing Department
Attn: Darryl Kinchen
650 E. Harney Pond Rd
Okeechobee, FL, 34974**

The Seminole Tribe of Florida Housing Department (STOFHD) is soliciting quotes from qualified vendors for full-service construction services on the Brighton Reservation.

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SECTION 1: INTRODUCTION AND INSTRUCTIONS

1.0 INTRODUCTION

This ITQ provides prospective firms with sufficient information to enable them to prepare and submit quotes to the Seminole Tribe of Florida Housing Department (STOFHD) for The STOFHD is initiating this competitive ITQ to qualified Vendors who are in the business of providing General Contractor Services, capable of completing numerous job functions/services in a timely manner and therefore, seeks to enter into an Agreement with that Vendor.

1.1 INSTRUCTIONS

This Invitation To Quote (ITQ) contains the instructions governing the quotes to be submitted and the material to be included therein; as well as any mandatory requirements that must be met to be eligible for consideration. All requests for clarification and/or any additional questions regarding this ITQ must be submitted via email to: DarrylKinchen@semtribe.com

Seminole Tribe of Florida Housing Department

ATTN: **Darryl Kinchen**
650 E. Harney Pond Rd
Okeechobee, FL, 34974

A mandatory pre-bid meeting at the home is scheduled for **Wednesday, 2/17/2021 at 11am EST.**

Only those emailed or sealed quotes received in this Brighton Housing Department office on or before the Due Date and time will be eligible for consideration. Any quote received after the Due Date and time, regardless of the method of delivery, will be discarded.

The STOFHD hereby notifies all bidders that if your quote is selected, you will be required to enter into a formal contract with the Seminole Tribe of Florida for the services you are bidding. You will also be required to meet all company vendor, insurance and certification requirements.

The STOFHD reserves the right to reject any or all quotes, to waive formalities or informalities, and to award contract, either in whole or in part. The right is also reserved to select minority vendors and/or vendors with tribal member ownership.

All quotes submitted become the property of STOFHD upon receipt. The content of all quotes shall be kept confidential until an award is made, after which such content will no longer be kept confidential, except as noted therein.

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SECTION 2: GENERAL REQUIREMENTS

2.0 OBJECTIVE

The objective of this ITQ is to provide sufficient information to enable qualified Respondents to submit written quotes. This ITQ is neither a contractual offer nor a commitment to purchase any products or services. All information contained in the quote must be legible. Any and all corrections and or erasures must be initialed. **Each quote shall be signed in ink by an authorized representative of the respondent.** The contents of the quote submitted by the successful respondent of the ITQ may become part of the contract awarded as a result of this solicitation.

2.1 SCOPE OF WORK (SOW)

The Scope-of-Work ("SOW") contained in the Attachments describes the services expected for a Contractor to provide the STOFHD. Respondent must ensure that all such services contained in the SOW are provided for in every particular and shall meet or exceed the level of quality, availability, features, functionality, frequency, accuracy, and performance.

The silence of specifications or requirements as to any detail contained in this document or any of the attachments or exhibits, or the apparent omission from any specifications or requirements, or a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices shall prevail and that only material and workmanship of the finest quality are to be used. All interpretations of the Scope of Work shall be made on the basis of this statement.

2.3 NOTIFICATION

Each respondent submitting a quote in response to this ITQ will be notified in writing as to acceptance or rejection of their quote. Release of notification letters should be within sixty (60) days of the quote submission date. STOFHD reserves the right to delay this action if it is deemed to be in the best interests of STOFHD.

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Housing Standardized Request for Repairs/Construction

Bathroom:

- All wood cabinets are required at all times, when like for like is stated if current cabinet is particle board, include in the bid the price to replace with all wood
- Dur-rock on walls in the shower or tub area
 - All joints, corners and around windows must be sealed with red guard
 - Extend the Dur-rock 2' on all sides beyond the shower or tub
- Shower floor mortar bed, no foam or any other products should be used
 - Minimum 2-4% pre-slope
- Liner should be water tested for 24 hours
 - Minimum 6 inches
- All floor tile should be slip/skid resistant
- Shower floor tile should be a maximum of 2x2 mesh
- Provide backing for all walls inside tub/shower area between 32" and 38"
- Faucets should be Kohler or Delta
- From shower diverter to shower head piping must be copper tubing and copper fittings
 - Secure the diverter and pipe fittings securely
- When tiling the walls extend 2 feet passed the shower or tub
- ADA bathroom the entire bathroom must be tile a minimum of 4 feet
- All toilets must be Kohler highline
- All exhaust must be vented through the roof or soffit
 - The exhaust fan and light for the bathroom must be on the same switch
- All paint must be high gloss

Kitchen:

- All wood cabinets are required at all times, when like for like is stated if current cabinet is particle board, include in the bid the price to replace with all wood.
- All sinks should be deep double drop in sinks
- Faucets should be Delta with a pull out spray hose
- Moisture resistant (purple) drywall
- Cabinet screws should be a minimum of 2 ½ inches
 - Efforts should be made to find a stud
- If drywall is removed from floor to ceiling, blocking must be provided for upper and lower cabinets

All microwave and kitchen hoods must be exhausted outside

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Mechanical/HVAC:

- All AC units must be installed on a metal stand with a secondary pan and connect float switch
- A primary float switch must be installed and connected
- When replacing duct work all joints and seams must be taped and mastic
- All new HVAC units must be a minimum of 16 seer
- All flexible ducts must be a minimum of R8 R-value
- All disconnects should be the pull type non-fuse
- Rheem, Goodman, Night and Day units preferred
- Caulk around all AC vents
- Keyed lockout caps must be on all units

Water Heaters:

- GE brand, replaced like for like gallon size
- Drain pan required
- TRV piped to the outside
- All water heaters should have a separate shut off switch
- New code required Energy conservation code chapter 4
- Heat traps are mandatory

General Notes:

- Schedules must be submitted with all bids and updated any time there is a change
- Contractors are expected to work Monday-Friday, 8:00am-5:00pm unless otherwise specified by the project manager
- When installing new drywall in bedroom, living room etc., backing must be provided for TV's being mounted on the wall
- Place a chase and an outlet at the same area where backing is located
- Seal all recess lighting, caulk the lights to the ceiling
- Caulk around all exterior lights
- All exterior light fixtures must be LED
- Any penetration that are made through the wall to the exterior must be caulked or sealed
- Any new gutters must have leaf guard
- Any roof repairs/replacement must follow Miami-Dade standards

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**Scope of work
Mold Remediation/Ceiling Repair**

- Supply all labor and materials.
- All materials being installed shall be of equivalent make/model to the original material being removed. (Unless it has first been approved by the Housing Department)
- All work performed shall be as per code(s).
- **Schedule of Values and proposed Schedule shall be submitted with proposals.**
- Supply all drawings/prints and any other documentation needed by the Building Department.
- Clean up jobsite daily and before the final inspection of the completed job.
- Call the Building Department & Housing Department for all inspections, before and during the installation process. (Darryl Kinchen 954-279-4784)
- Contact Housing Department for final inspection, prior to leaving the jobsite.

General

- Supply and install all proper mold remediation and containment equipment in the home. **(Air Scrubbers, Dehumidifiers, Exhaust Systems and Containment Device)**
- Remove and replace affected drywall ceiling, insulation, exhaust fan, and wall board 2 feet beyond affected area and replace (like for like) match finishes as close as possible.
- Treat the affected areas in the attic with microbial solution and properly remediate.
- Clearances shall be obtained before finishes shall be installed.
- Interior paint shall be Sherwin Williams Super Paint interior grade semi-gloss (or approved equal). All colors and sheen to match existing. If new colors are desired samples will be provided to TM for selection.
- Repaint entire bathroom walls and ceiling.
- Install (1) coat primer and (2) coats finish as a minimum. Based on color additional coats may be required to ensure no bleed through or holidays.
- Install drop cloths, masking tape, wall curtains, etc. to protect existing finishes, equipment, furniture, etc.
- All painting preparation and installation to be done in accordance with manufactures recommendations.
- Clean all overspray drips, runs, etc.

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Contractor/Vendor Requirements:

- It is the contractor's responsibility to obtain any and all permits required to perform the task listed in the above Scope of Work.
- A schedule must be provided before a PO will be requested.
- Send all invoices to invoices@semtribe.com and copy project manager. DO NOT attempt process invoices through the Housing Department.